Semler Scientific

Manager of HITRUST Information Security

Reporting to the Director of Information Technology, the Manager of Information Security is responsible for developing and managing IS cyber security, including disaster recovery, and database protection. Manages IS security auditors/analysts to ensure that all applications/systems are functional and secure. Develops and delivers IS security standards, best practices, architecture and systems to ensure information system security across the enterprise. Evaluates information risk on a regular time schedule and promotes information security awareness within the organization. Implements procedures and methods for auditing and addressing non-compliance to information security standards. Migrates non-compliant environments to compliant environments. Evaluates the organization to ensure compliance with standards and relevance with industry security norms. The right candidate is a hands-on, self-starter, with excellent customer-facing, leadership, and project management skills.

Role & Responsibilities:

- Ensure HIPAA/HITECH/HITRUST compliance of IT systems.
- Advise/train staff on information security.
- Ensure Enterprise IT systems align with Semler's operating practices.
- Provide hands-on technical support.
- Participate in CAPA activities as needed.
- Ensures that Information Security milestones/goals are met while adhering to approved budgets.
- Approximately 10% travel.

Experience & Skills

- 5 years of Enterprise IT systems experience.
- 1-3 years of experience coordinating efforts across matrixed teams, managing product integration, or overseeing large, complex projects.
- 1-3 years of experience in the health care or medical device industry.
- Excellent communication, critical thinking & analytical skills.
- Demonstrated flexibility in a highly dynamic environment.
- Superior eye for details, organizational and project management skills.
- Clear understanding of network & system management solutions.
- Background in mobile device platforms & architectures (iOS & Android).
- HITRUST Common Security Framework.
- HIPAA (CFR21 Part 11) Compliance Assessment, Testing, Reporting.

- IT Networks (LAN, WAN and Cloud computing, Database) architectures, implementations, and administration.
- SAAS and Cloud solutions in the Healthcare industry.
- Information Security concepts and technologies both software and hardware such as firewalls, intrusion detections and prevention systems, audit logging, etc.